

It would be appreciated very much if you could **fax** this information to **64428762**  
(Attn: Jismyl Lam) or email [ang\\_lai\\_neo\\_jismyl@moe.edu.sg](mailto:ang_lai_neo_jismyl@moe.edu.sg).



**TEMASEK JC INTERNSHIP PROGRAMME (TIP)  
MENTOR INFORMATION**

MENTOR(S) : \_\_\_\_\_

AGENCY/FIRM : \_\_\_\_\_

CONTACT NUMBERS : \_\_\_\_\_

EMAIL ADD : \_\_\_\_\_

I will be able to mentor 2 interns / 3 interns / 4 interns / 6 interns / more (indicate no)\* in  
Nov/Dec \_\_\_\_\_ (\*Please circle)

Please indicate any pre-requisites expected of interns eg IT-skills, specialist subject  
knowledge, etc

\_\_\_\_\_  
\_\_\_\_\_

In brief, what may interns expect from this particular internship?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Proposed period for attachment : 3 weeks starting from 3<sup>rd</sup> week of Nov onwards.**

If the period is not suitable, the alternative period to mentor these interns would be

**Start date :** \_\_\_\_\_ **End date:** \_\_\_\_\_

**Working hours :** \_\_\_\_\_

(Please indicate if the interns are required to be involved during the weekends)

Reporting time on the first day : \_\_\_\_\_

Where to report on the first day : \_\_\_\_\_

Expected **dress code** : \_\_\_\_\_

Their allowance (if applicable) would be : \_\_\_\_\_

My company **website** is at \_\_\_\_\_

My company **address** is \_\_\_\_\_

**Please provide as much information as possible and thank you for the information.  
We will get in touch with you to finalize the details soon.**